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**Urban Programming for Indigenous Peoples**

Proposed Budget

Organizational Capacity

Fiscal 2022/2023

BC Association of Aboriginal Friendship Centres

551 Chatham Street, Victoria, BC V8T 1E1

Phone: 250-388-5522 Toll Free 1-800-992-2432

Fax: 250-388-5502 Email: [reporting@bcaafc.com](mailto:reporting@bcaafc.com)

The purpose of Organizational Capacity core funding is for Friendship Centres to maintain a stable base from which to deliver programs & services, or provide case management and referral services for clients, which support urban Indigenous peoples and communities.

Organizational Capacity core funding covers day-to-day operating costs, such as key staffing positions, office supplies, utilities, rent, etc.

|  |  |  |  |
| --- | --- | --- | --- |
| **Applicant Organization** | Fiscal: | 2022/2023 | |
| Legal Name of Organization |  | |
| **Contact Info** |  | |
| Executive Director Name: |  | |
|  |  | |
| Main Building Street: |  | |
| Main Building PO Box: |  | |
| Main Building City: |  | |
| Main Building Postal Code: |  | |
| General Centre Phone: |  | |

## If you have any questions about completing the proposed budget, please contact:

BCAAFC Programs Team at [reporting@bcaafc.com](mailto:reporting@bcaafc.com), 250-388-5522

**Proposed Budget Due: March 15, 2022**

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| --- | --- | --- | --- |
| **<Insert FC Name>** |  |  |  |
| **Organizational Capacity** | **Fiscal: 2022-2023** |  |  |
|  |  |  |  |
| **\*PROPOSED OC BUDGET:** | **$0.00** |  |  |
| **Budget Line Items** | **Portion Covered by Organizational Capacity Proposed Budget** | **Portion Covered by Other Funding Sources** | **Total** |
| **Salaries and Benefits** |  |  |  |
| Executive Director |  |  |  |
| Receptionist, **or** |  |  |  |
| Executive Assistant |  |  |  |
| Financial Person - Portion of salary |  |  |  |
| Program Director - Portion of salary |  |  |  |
| **Organizational Capacity Expenses** |  |  |  |
| Banking Fees |  |  |  |
| Building Maintenance and Repair |  |  |  |
| Equipment Rental or Purchase (up to $5,000) |  |  |  |
| Insurance |  |  |  |
| IT Support |  |  |  |
| Office Rent or portion of Mortgage |  |  |  |
| Office Supplies |  |  |  |
| Portion of the cost of the audit |  |  |  |
| Property Tax |  |  |  |
| Telephone/Fax |  |  |  |
| Training for Professional Development |  |  |  |
| Travel (international travel is ineligible) |  |  |  |
| Utilities |  |  |  |
| **TOTAL PROPOSED EXPENSES** | **$0.00** | **$0.00** | **$0.00** |

***\*This proposed budget is for application purposes only and does not represent the ‘Approved Budget’ for the upcoming fiscal funding allocation amount.***

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| --- |
| Financial Commentary: Please provide any additional details or comments regarding the proposed budget. |
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|  |

**Friendship Centre Name**

|  |  |
| --- | --- |
|  |  |

Executive Director Name Executive Director Signature Date