

BCAAFC REPORTING CALENDAR

Core - COVID - SSLP

Fiscal Year 2022-2023		Federal Funding Urban Programming for Indigenous Peoples		Provincial Funding Ministry of Indigenous Relations & Reconciliation		COVID Funding		Federal Funding Employment & Social Development Canada	
QUARTER	DUE DATE	Organizational Capacity	Programs & Services	Provincial Capacity	First Citizens Fund	Provincial	NAFC-ISC	Student Supports Learning Program	
1 st Quarter	N/A	No reporting due for 1 st Quarter							
2 nd Quarter Reporting	October 6, 2022	Short online survey: CLICK HERE FOR LINK							
	October 20, 2022	<ul style="list-style-type: none"> Cashflow (excel & pdf) OC only General Ledger 	<ul style="list-style-type: none"> Cashflow (excel & pdf) PS only General Ledger 	<ul style="list-style-type: none"> Cashflow (excel & pdf) ProCap only General Ledger 	<ul style="list-style-type: none"> Cashflow (excel & pdf) FCF only General Ledger 	<ul style="list-style-type: none"> Cashflow (excel & pdf) General Ledger Interim Narrative Report 	<ul style="list-style-type: none"> Cashflow General Ledger Interim Narrative Report 	<ul style="list-style-type: none"> Cashflow (excel & pdf) General Ledger Interim Narrative Report 3 Photos (jpg/png) 	
3 rd Quarter Reporting	January 19, 2023	<ul style="list-style-type: none"> Cashflow (excel & pdf) OC only General Ledger 	<ul style="list-style-type: none"> Cashflow (excel & pdf) PS only General Ledger 	<ul style="list-style-type: none"> Cashflow (excel & pdf) ProCap only General Ledger 		<ul style="list-style-type: none"> Cashflow (excel & pdf) General Ledger 	<ul style="list-style-type: none"> Cashflow General Ledger 		
Final Reporting	April 20, 2023	<ul style="list-style-type: none"> Final Cashflow (excel & pdf) OC only General Ledger Final Narrative Report (word doc only) 5 Photos (jpg/png) 	<ul style="list-style-type: none"> Final Cashflow (excel & pdf) PS only General Ledger Final Narrative Report (word doc only) 5 Photos (jpg/png) 	<ul style="list-style-type: none"> Final Cashflow (excel & pdf) ProCap only General Ledger Final Narrative Report (word doc only) 3 Photos (jpg/png) 	<ul style="list-style-type: none"> Final Cashflow (excel & pdf) FCF only General Ledger Final Narrative Report (word doc only) 3 Photos (jpg/png) 	<ul style="list-style-type: none"> Cashflow (excel & pdf) General Ledger Final Narrative Report 5 Photos (jpg/png) 	<ul style="list-style-type: none"> Cashflow General Ledger Final Narrative Report 3 Photos (jpg/png) 		
	May 11, 2023	FCM Statistics Package (excel)							
	June 30, 2023								<ul style="list-style-type: none"> Cashflow (excel & pdf) General Ledger Final Narrative Report 3 Photos (jpg/png)
Year End Reporting	August 15, 2023	Audit Package including letters, audited financials, separate schedules of operations for all BCAAFC funded programs							
Submit core reporting to: reporting@bcaafc.com						Submit COVID reporting to: covid@bcaafc.com		Submit SSLP reporting to: education@bcaafc.com	

Reporting templates can be found at: <https://bcaafc.com/member-services/reporting/>

BCAAFC File Naming Convention: Centre_Item_ProgramYear
Example: FRAFCA_2QrtCashflow_OC2023