

First Citizens Fund

Student Bursary Application

2022-2023 Academic Year

PROGRAM DESCRIPTION:

The First Citizens Fund Student Bursary Program provides financial awards to Indigenous students enrolled in post-secondary education. Bursaries between \$700-\$1,200 are awarded to students who meet all eligibility requirements and who demonstrate significant financial need.

The Province of British Columbia funds the First Citizens Fund Student Bursary Program while the BC Association of Aboriginal Friendship Centres administers it. Both parties are honored to support Indigenous students in pursuing educational opportunities at the post-secondary level.

Applicants must meet all of the following eligibility requirements:

- Post-secondary students of Indigenous ancestry (status, non-status, Métis, Inuit) who are:
- permanent residents of British Columbia
- registered in a BC recognized post-secondary institution
- with a minimum GPA of 2.5 or a C+ grade equivalent

* Please note: students are not eligible to receive a bursary to repeat a course or academic year.

APPLICATION PROCESS:

Applications must be completed and submitted to the Education Coordinator by 5pm on the application deadline. Students must submit a new application for each semester. The application process requires:

1. A complete application form signed and dated.
2. All supporting documents as listed in the Application Checklist.
3. Please scan and submit your application and supporting documents into **one PDF file**. If you are unable to do this, **please clearly label** each document as listed in the checklist and submit in either Word or PDF format.
4. If you are a successful candidate, your funding is contingent upon submission of your:
 - a. Official transcripts for your most recent semester
 - b. Proof of registration for the courses you are taking in the upcoming semester

Incomplete applications will not be considered.

DEADLINE FOR SUBMISSION:

September 15th, 2022 – for students applying for the Summer semester (May-August 2022)

January 15th, 2023 – for students applying for the Fall semester (September-December 2022)

May 15th, 2023 – for students applying for the Winter semester (January-April 2023)

CONTACT INFORMATION

Please forward all applications, correspondence, inquiries, and official transcripts to the following:

Email: education@bcaafc.com

Phone: (250) 388-5522 Ext. 216

BC Association of Aboriginal Friendship Centres – Education
551 Chatham Street
Victoria, BC V8T 1E1

***Please forward applications digitally if possible. If you are not able to submit them digitally, mail them as soon as possible and account for mailing times.**

APPLICATION CHECKLIST:

- Application Checklist** – completed and signed
- Application Form** – completed and signed
- Budget** – (section e. of application form) including all expenses and sources of income for the 2022/2023 academic year.
- A copy of your Status Card** (if applicable) – front and back
 - If you are non-status, you must provide a copy of your birth certificate and a copy of your parent(s) status card, or other supporting evidence/documentation of Indigenous ancestry. If you have questions, please contact the Education Coordinator at BCAAFC.
- Proof of Registration** – from the post-secondary institution that you attend
- Cost of tuition, Books, and Fees** – provide documentation from the post-secondary institution that clearly states approximate tuition and fees for your program of study for the semester that you are applying for.
- Most Recent Grades/Transcripts** – you can submit unofficial transcripts/grades with your application, but successful candidates must submit their official transcripts before receiving their funds.
- A Letter of Recommendation from a recognized Indigenous organization** – a letter speaking to your character, community involvement, or otherwise supporting your FCF application.
- A Personal Letter** – self-written letter on family background, ancestry, education and employment history, and career and personal goals.
- For applicants completing graduate studies** – If you do not have transcripts, please submit a letter from your supervisor confirming that you are demonstrating satisfactory progress in your program.

Please note: applicants may be asked to provide additional supporting information at the discretion of the BC Association of Aboriginal Friendship Centres.

Printed Name

Date

Student Signature

First Citizen's Fund - Application

a. Eligibility Requirements

***Note this funding is intended for Indigenous students who are registered in a BC recognized post-secondary institution, and who demonstrate significant financial need.**

Name:		
Aboriginal Ancestry:	<input type="checkbox"/> Status <input type="checkbox"/> Non-status <input type="checkbox"/> Inuit <input type="checkbox"/> Métis	
Registry #: (If applicable)	Name of Band, First Nation affiliation, Métis local, land claim, etc:	
Are you a BC resident?		<input type="checkbox"/> Yes <input type="checkbox"/> No
How long have you resided in BC for?		
Applicant Type:		
<input type="checkbox"/> NEW	<input type="checkbox"/> CONTINUING (Funded by FCF for the previous semester)	<input type="checkbox"/> RETURNING (Funded by FCF in previous years)
Please check the semester you are requesting funding for: (CHECK ONE)		
<input type="checkbox"/> Summer 2022 (May-August)	<input type="checkbox"/> Fall 2022 (September-December)	<input type="checkbox"/> Winter 2023 (January-April)

b. Applicant Information

Social Insurance Number (SIN):	Birthdate:	Gender:
Mailing Address:	Town:	
Province:	Postal Code:	
Phone Number:	Email:	

c. Program Information

Name of Post-Secondary Institution:	
Program of Study:	
Type of Student:	<input type="checkbox"/> Full-time <input type="checkbox"/> Part-time
How many classes did you complete this semester?	
Program Type: <input type="checkbox"/> Certificate <input type="checkbox"/> Diploma <input type="checkbox"/> Degree <input type="checkbox"/> Other ➤ If other, please explain:	
Location:	Length of Program:
Year of studies you are currently in:	<input type="checkbox"/> First <input type="checkbox"/> Second <input type="checkbox"/> Third <input type="checkbox"/> Fourth

d. Family Information

Marital Status:		
<input type="checkbox"/> Single	<input type="checkbox"/> Single Parent	<input type="checkbox"/> Single and living with Employed Parent
<input type="checkbox"/> Married with Employed Spouse	<input type="checkbox"/> Married with Dependent Spouse	
➤ If you are married with an employed spouse, do they work full-time or part-time?	<input type="checkbox"/> FULL TIME	<input type="checkbox"/> PART TIME

Dependents:

Please list all dependents and their birthdates (Month, Day, Year).
 You must submit required documentation for each dependent (i.e. birth certificate, marriage certificate)

Name:	Birthdate:	Relationship:

e. Budget (if you need more space, you may attach another sheet)

<u>Monthly Expenses</u>	<u>Amount</u>
Rent/mortgage/residence ➤ Please specify:	\$
Utilities (hydro, gas, water, internet, phone)	\$
Transportation (bus pass, car, car insurance, gas) ➤ Please specify:	\$
Medical/dental premiums and related health costs	\$
Food	\$
Childcare	\$
Student Loan payments (please attach documentation)	\$
Other – Please specify:	\$
Other- Please Specify:	\$
<u>TOTAL:</u>	\$

<u>One-Time Education Costs for the 2022-2023 Academic Year</u>	<u>Amount</u>
Tuition and required fees for term of study: Please specify the cost per semester that you are applying for, and you must provide documentation from your post-secondary institution. Summer 2022: \$ _____ Fall 2022: \$ _____ Winter 2023: \$ _____	\$ (Total for school year)
Mandatory books and supplies: Please specify the cost per semester that you are applying for, and (if available) provide documentation from your post-secondary institution. Summer 2022: \$ _____ Fall 2022: \$ _____ Winter 2023: \$ _____	\$ (Total for school year)
<u>TOTAL:</u>	\$

Income and Financial Resources for 2022-2023 Academic Year

List each source of income, the timeframe, and amount. This includes part-time or full-time work and all actual and projected income from sponsorships, scholarships, bursaries, merit awards, and student loans.

Are you receiving First Nations/Band, Métis, or Inuit IPSE sponsorship/funding for your schooling?		<input type="checkbox"/> YES	<input type="checkbox"/> NO
➤ If yes, provide the amounts you are receiving below:			
Tuition and Fees for the 2022-2023 academic year		\$	
Books and Supplies		\$	
Monthly Living Allowance	\$_____ per month X _____ months	\$	
Other (Please specify)		\$	
		<u>TOTAL:</u>	\$

Employment status:	<input type="checkbox"/> FULL TIME	<input type="checkbox"/> PART TIME	<input type="checkbox"/> UNEMPLOYED
Part-time or full-time work:	From: (Mo/Yr)	To: (Mo/Yr)	Amount per Month
			\$ /month
			\$ /month
			<u>TOTAL:</u>
			\$

Other Income Source: Please list type of income and if it is pending or confirmed. (scholarships, bursaries, loans, etc.)	From: (Mo/Yr)	To: (Mo/Yr)	Amount
			\$
			\$
			\$
			\$
			<u>TOTAL:</u>
			\$

f. Declaration:

I declare that I need assistance to help finance my education and the information I have provided in this application form is, to the best of my knowledge, true, correct, and complete.

I understand that the information I have provided herein is subject to verification and audit.

I understand that if I do not provide complete, accurate information or if I obtain or intend to access financial assistance by fraudulent means, I may be denied a first citizens fund bursary now and in the future.

I consent to the exchange of information between appropriate financial institutions, schools, municipal, provincial, and federal government ministries, departments and agencies solely for the purpose of verifying or investigating information pertaining to this application and related documents.

Collection and use of information: personal information on this form is collected under the authority of the special accounts appropriation and control act (RSBC 1996, c. 436). The information collected will be used solely for the purpose of determining eligibility for a First Citizens Fund student bursary. Public announcements may be made indicating the amount of the bursary and the recipient's name. For more information regarding the collection and use of this information, please contact the bursary office.

Eligibility for this program is determined by First Citizens Fund Student Bursary Program provincial policy criteria.

Applicant Signature

Date

- ❖ Would you like to be added to the BCAAFC Education Department mailing list, to receive occasional emails about post-secondary funding and other opportunities for Indigenous students?

YES NO