

BCAAFC Reporting Calendar

Core Programs

Fiscal Year 2025-2026		FEDERAL FUNDING Urban Programming for Indigenous Peoples		PROVINCIAL FUNDING Ministry of Indigenous Relations & Reconciliation	
QUARTER	DUE DATE	Organizational Capacity	Programs & Services	Provincial Capacity	First Citizens Fund
1st Quarter	N/A	No reporting due for 1st Quarter			
2nd Quarter Reporting	02-Oct-25	Short Online Survey: Click Here for Link			
	16-Oct-25	1. Cashflow (Excel & signed PDF) 2. OC only detailed General Ledger	1. Cashflow (Excel & signed PDF) 2. PS only detailed General Ledger	1. Cashflow (Excel & signed PDF) 2. ProCap only detailed General Ledger	1. Cashflow (Excel & signed PDF) 2. FCF only detailed General Ledger
3rd Quarter Reporting	15-Jan-26	1. Cashflow (Excel & signed PDF) 2. OC only detailed General Ledger	1. Cashflow (Excel & signed PDF) 2. PS only detailed General Ledger	1. Cashflow (Excel & signed PDF) 2. Detailed General Ledger	
Final Reporting	16-Apr-26	1. Final Cashflow (Excel & signed PDF) 2. OC only detailed General Ledger 3. Final Narrative Report (Word doc) 4. Three photos (jpg/png)	1. Final Cashflow (Excel & signed PDF) 2. PS only detailed General Ledger 3. Final Narrative Report (Word doc) 4. Three photos (jpg/png)	1. Final Cashflow (Excel & signed PDF) 2. ProCap only detailed General Ledger 3. Final Narrative Report (Word doc) 4. Three photos (jpg/png)	1. Final Cashflow (Excel & signed PDF) 2. FCF only detailed General Ledger 3. Final Narrative Report (Word doc) 4. Three photos (jpg/png)
		FCM Statistics Package (Excel)			
Year End Reporting	14-Aug-26	Audit Package including letters, audited financials, separate schedule of operations for all BCAAFC funded programs			
Submit core reporting to: reporting@bcaafc.com					

Reporting templates can be found at: <https://bcaafc.com/member-services/reporting>

The BCAAFC File Naming Convention is: Centre_Item_ProgramYear (e.g., FRAFCA_2QtrCashflow_OC2026)

This calendar is for informational purposes only. In the event of any discrepancy, the reporting dates and requirements outlined in your Contribution Agreement will prevail.