

Encore Make Your Moment Bursary

Student Bursary Application

2026-27 Academic Year

Program Description

The Encore “Make Your Moment” Bursary Program provides financial awards to Indigenous students enrolled in Hospitality, Event Planning, Film Production, Broadcasting, Audio Engineering Post Secondary Programs in the Province of British Columbia.

A bursary up to a maximum of \$1,200 per funding cycle is awarded to a student who meet all eligibility requirements and who demonstrates significant financial need. Encore Global funds the Encore Make Your Moment Bursary Program while the BC Association of Aboriginal Friendship Centres administers it. Both parties are honoured to support Indigenous students in pursuing educational opportunities at the post-secondary level.

Applicants must meet all of the following eligibility requirements:

- i.** Post-secondary students of Indigenous ancestry (status, non-status, Métis, Inuit) who are:
 - a.** Permanent residents of British Columbia
 - b.** Registered in a recognized Canadian post-secondary institution (priority given to students enrolled in BC post-secondary institutions).
 - c.** Between the ages of 18 to 24 years old, inclusive.
 - d.** Registered in any of the following programs of study: Hospitality, Event Planning, Film Production, Broadcasting, Audio Engineering.

Please note: students are not eligible to receive a bursary to repeat a course or academic year.

Application Process

Applications must be completed and submitted to the BCAAFC Youth & Elders Coordinator by 5:00 PM on the application deadline. Students may apply each funding round. The application process requires:

- i. A complete application form signed and dated.
- ii. All supporting documents as listed in the Application Checklist.
- iii. Please scan and submit your application and supporting documents into one PDF file. If you are unable to do this, please clearly label each document as listed in the checklist and submit in either Word or PDF format.
- iv. If you are a successful candidate, your funding is contingent upon submission of proof of registration for the courses you are taking in the upcoming semester.

Incomplete applications will not be considered. It is the responsibility of the applicant to submit a completed application. We do not follow up on incomplete applications.

Application Deadline

March 1, 2026

for students applying for a Spring or Summer semester (April-August 2026)

August 1, 2026

for students applying for a Fall semester (September-December 2026)

We aim to notify all successful and unsuccessful applicants within 30 days of an application deadline.

Contact Information

Please forward all applications, correspondence, inquiries, and official transcripts to:

BC Association of Aboriginal Friendship Centres: Youth & Elders Coordinator
551 Chatham Street
Victoria, BC V8T 1E1

Email: education@bcaafc.com

Phone: (250) 388-5522

Please forward applications digitally if possible. If you are not able to submit them digitally, mail them as soon as possible and account for mailing times.

Application Checklist

- ☐ **Application Checklist** – Completed and signed.
- ☐ **Application Form** – Completed and signed.
- ☐ **Budget** – (Section **E** of application form) Including all expenses and sources of income for the academic year.
- ☐ **A copy of your Status Card** (if applicable) – Front and back.
If you are non-status, you must provide a copy of your birth certificate and a copy of your parent(s) status card, or other supporting evidence/ documentation of Indigenous ancestry. If you have questions, please contact the Youth & Elders Coordinator at BCAAFC.
- ☐ **Proof of Registration** – From the post-secondary institution that you attend.
- ☐ **Cost of Tuition, Books, and Fees** – Provide documentation from the post-secondary institution that clearly states approximate tuition and fees for your program of study for the semester that you are applying for.
- ☐ **A Letter of Recommendation from a recognized Indigenous organization** – A letter speaking to your character, community involvement, or otherwise supporting your Encore Make Your Moment Bursary application.
- ☐ **A Personal Letter** – Self-written letter telling us more about your background, education, employment history, and why you are pursuing a career in the Event Technology or Hospitality fields. Please describe your career and personal goals.
- ☐ **For applicants completing graduate studies** – If you do not have transcripts, please submit a letter from your supervisor confirming that you are demonstrating satisfactory progress in your program.

Please note: applicants may be asked to provide additional supporting information at the discretion of the BC Association of Aboriginal Friendship Centres.

Printed Name

Date

Student Signature

A. Eligibility Requirements

This funding is intended for Indigenous students, 18-24 years old, who are registered in a Canadian post-secondary institution (preference given to BC institutions). Eligible programs of study are Hospitality, Event Planning, Film Production, Broadcasting, or Audio Engineering. Students must demonstrate significant financial need.

Name

Indigenous Ancestry: ☐ Status ☐ Non-status
☐ Inuit ☐ Métis

Registry # (if applicable)

Name of Band, First Nation affiliation, Métis local, land claim, etc.

Are you a BC resident? ☐ Yes ☐ No

How long have you resided in BC for? _____

What semester are you requesting funding for? (Select One)

- ☐ Spring or Summer 2026 (April-August)
☐ Fall 2026 (September-December)

B. Applicant Information

Social Insurance Number (SIN)

Gender

Birthdate

Mailing address

City

Province

Postal Code

Telephone

E-mail

C. Program Information

Name of post-secondary institution

Program of study

Type of student: ☐ Full-time ☐ Part-time

How many classes did you complete this semester? _____

City

Province

Postal Code

Program Type: ☐ Certificate ☐ Diploma
☐ Degree ☐ Other: _____

Length of program

Year of studies you are currently in: ☐ First ☐ Second
☐ Third ☐ Fourth

D. Family Information

What is your marital status?

☐ Single parent

☐ Married with employed spouse

☐ Single

☐ Single and living with employed parent

☐ Married with dependent spouse

If you are married with an employed spouse, do they work full-time or part-time?

☐ Full-time

☐ Part-time

Please list all of your dependents and their birthdates (month, day, year).

_____ Name	_____ Birthdate	_____ Relationship
_____ Name	_____ Birthdate	_____ Relationship
_____ Name	_____ Birthdate	_____ Relationship
_____ Name	_____ Birthdate	_____ Relationship
_____ Name	_____ Birthdate	_____ Relationship

E. Budget

If you need more space, you may attach another sheet.

Total Expenses per Semester

Please specify the cost per semester that you are applying for. **You must provide documentation from your post-secondary institution for the cost of tuition and fees.** Please provide documentation from your post-secondary institution for the cost of books and supplies if available.

Rent/Mortgage/Residence: \$ _____

Please specify: _____

Transportation (bus pass, gas, car insurance): \$ _____

Please specify: _____

Utilities (hydro, water, internet): \$ _____

Medical/dental premiums: \$ _____

Related health care costs: \$ _____

Food: \$ _____

Childcare: \$ _____

Student loan: \$ _____

Tuition and required fees for semester: \$ _____

Mandatory books and supplies for semester: \$ _____

Other: \$ _____

Please specify: _____

Other: \$ _____

Please specify: _____

TOTAL: \$ _____

Income & Financial Resources for 2026-2027 Academic Year

List each source of income, the timeframe, and amount. This includes part-time or full-time work and all actual and projected income from sponsorships, scholarships, bursaries, merit awards, and student loans.

Are you receiving First Nations/Band, Métis, or Inuit IPSE sponsorship/funding?

☐ Yes ☐ No (If yes, include amounts below.)

Tuition and fees for the 2026-2027 academic year: \$ _____

Books and supplies: \$ _____

Monthly living allowance: \$ _____ per month **x** _____ months = \$ _____

Other (please specify): _____ \$ _____

TOTAL: \$ _____

Employment status:

☐ Full-time ☐ Part-time ☐ Unemployed

_____	_____	_____	_____
Part-time or full-time work	From (MM/YY)	To (MM/YY)	\$/Month

_____	_____	_____	_____
Part-time or full-time work	From (MM/YY)	To (MM/YY)	\$/Month

_____	_____	_____	_____
Part-time or full-time work	From (MM/YY)	To (MM/YY)	\$/Month

TOTAL: \$ _____

Please list another other income not noted above.

Income from scholarships or bursaries: \$ _____
This Semester

Income from student loans: \$ _____
This Semester

Other income source: _____ \$ _____
This Semester

TOTAL: \$ _____

F. Declarations

I declare that I need assistance to help finance my education and the information I have provided in this application form is, to the best of my knowledge, true, correct, and complete.

I understand that the information I have provided herein is subject to verification and audit.

I understand that if I do not provide complete, accurate information or if I obtain or intend to access financial assistance by fraudulent means, I may be denied an Encore Make Your Moment Bursary now and in the future.

I consent to the exchange of information between appropriate financial institutions, schools, municipal, provincial, and federal government ministries, departments and agencies solely for the purpose of verifying or investigating information pertaining to this application and related documents.

Collection and use of information: personal information on this form is collected under the authority of the special accounts appropriation and control act (RSBC 1996, c. 436). The information collected will be used solely for the purpose of determining eligibility for an Encore Make Your Moment student bursary. Public announcements may be made indicating the amount of the bursary and the recipient's name. For more information regarding the collection and use of this information, please contact the BCAAFC office.

Eligibility for this program is determined by the Encore Make Your Moment Bursary policy criteria and the Encore Global bursary adjudication committee.

Applicant Signature

Date (MM/DD/YYYY)

G. Bursary Recipient Promotion Release Form ! This Form is Optional !

I, the undersigned, acknowledge and agree that, if I am the successful recipient of the above bursary, I may be contacted by Encore Global and/or the BC Association of Aboriginal Friendship Centres for the purpose of helping promote the bursary program. This may include, but is not limited to:

- i.** Providing quotes or testimonials
- ii.** Participating in short interviews (written, phone, or virtual)
- iii.** Allowing my name, program of study, and bursary information to be used in promotional materials
- iv.** Sharing photos for promotional use (optional)

I understand that participation is voluntary and that I may decline specific promotional activities at any time. I confirm that any information or media I choose to provide may be used by Encore Global and the BC Association of Aboriginal Friendship Centres in print, digital, or social media formats to help raise awareness of the bursary.

Applicant Signature

Date (MM/DD/YYYY)